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| **PASSPORT SIZE PHOTO** |



 **GOVERNMENT OF SIKKIM**

**FINANCE DEPARTMENT**

**GANGTOK – SIKKIM**

**FORM – I**

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| **FOR OFFICIAL USE ONLY** |

**APPLICATION FORM FOR A PERMIT TO CONDUCT A RAFFLE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Organization** |  |  |  |
| **Type of Organization** |  |  |  |
| **Registration No. & Date** |  |  |  |
| **Permanent Address of the Organization** |  |  |  |
| **Mailing Address if different than above** |  |  |  |
| **Permit Number of previous Raffle organized if any** |  |  |  |
| **Authorized Applicant’s Name** |  |  |  |
| **Authorized Applicant’s Father’s Name** |  |  |  |
| **Address proof of applicant (any one)** |  |  |  |
| **Designation of applicant in the Organization** |  |  |  |
| **Mobile Number of the Applicant** |  |  |  |
| **Description/purpose of the Raffle** |  |  |  |
| **Total Numbers of Ticket proposed to be printed (in all series) for the raffle** |  |  |  |
| **Value of each Ticket** |  |  |  |
| **Detail of prizes and value** | **SI. No.** | **Categories of prizes** | **Value of Prizes** |
| **1.****2.****3.****4.****5.** | **1st prize****2nd prize****3rd prize****………………………****………………………..****………………………** |  |

|  |  |
| --- | --- |
|  | **Total amount of prizes (Rs)** |
| **Proposed First and Last dates for sale of Raffle Tickets** |  |
| **Location (S) at which raffle Tickets will be sold or Issued** |  |
| **Date of Draw** |  |
| **Place of Draw** |  |
| **Government Royalties paid** | **Challan No. Dated** |
|  |  **Amount Rs……………………(…………………………………..)** |
| **I/we abide by all terms & conditions and other rules and regulation relating to the conduct of raffle as notified by Government of Sikkim.** |
|  **Signature of Authorized Applicant** |

**Instructions see overleaf.**

**INSTRUCTIONS:**

1. **The completed form shall be submitted to the District Collector at least 30 days prior to the start of the sale of raffle tickets,**
2. **This application must include a “sample draft” of the raffle ticket,**
3. **The complete application form must be supported by a copy of valid Registration Certification Issued by the competent authority,**
4. **A copy of the Minutes of meeting of the Organization in which the decision to organize the raffle is taken,**
5. **The Non-Governmental Organization must be registered with the State Government and functioning in the state at least for a period of six months,**
6. **The Government Agencies/Educational Institutions etc. must submit a “No Objection Certificate” from Heads of the department or Head of the Office of the respective Department.**